

## **LOCKS SAILING CLUB**

Minutes of the Annual General Meeting held on 5th October 1998

**Apologies** Helena Lewis, Malcolm Hill, Iain Jones, Marion and Bridget Tickner, Colin Matthews. George Cole.

**Minutes of the AGM held on 6th October 1997** were read and approved as correct. Proposed Tony Pearce, seconded Chris Reynolds.

**Commodore's Report** Christina Holden ~~the 1998 AGM~~ said she had enjoyed her first year as Commodore and was pleased with the Club's progress. Financially the Club was secure but not in a position to purchase the freehold. The new race station, thanks to George Mercer's generous bequest, is now operational and the sailing has been successful despite the weather. What is more the Locks is now on the Internet on Gez New's website, although closer to home we were unable to get a road sign at the beginning of Locksway Rd.

Finally The Commodore thanked each of her Committee individually for all the hard work during the past year although the Rear Commodore and the Social Secretary are unfortunately retiring due to pressure of work.

**Treasurer's Report** Peter Ashbourne thanked Dave Hawkley for the good set of accounts he had passed to him. Copies of the certified accounts for year ending 30th June 1998 were presented for approval. He commented that there was a small increase in Turnover on the Bar Cost of sales have been reduced and thanks to Colin Matthews careful management, a Gross Profit of 23.79% resulted where it was 18.21% last year.

The Committee had decided to repay the loan from Gales to allow negotiation for better discount on beer and so lower prices over the bar.

Income was reduced because there were no donations as last year and no VAT refund or grants.

Rate relief has to be applied for each year and any rebate will show on next year's accounts.

Cost of lighting and heating has increased and due to underestimating on several Gas bills £700 had to be paid unexpectedly. Repairs and Maintenance had also risen due in part to the necessary purchase of a new gas boiler at £1603. There was a surplus of £341 at the end of our financial year.

**Sailing Secretary's Report** John Druce was recovering from a recent operation and his report was read in his absence. He said that the weather had been far from ideal and barbecues and inter club events were either washed out or poorly supported although the IOW trips were popular. He said the Club was proud of its young members and listed the excellent results achieved either internationally, nationally or locally by Simon & Lucy Matthews, Joe Reynolds, Bonnie Holt, Inga, Cailah and Magnus Leask. He also welcomed the advent of our new fleet of RS400's to make the Locks known round the circuits. John felt that the Locks has the best Dinghy racing organisation in the harbour. We came 2nd club overall at HISC Fed week for the second time and 3 Juniors were involved in this achievement.

John then thanked John Reynolds and Bryan Holden for their continued and valuable work training the Juniors and also Ron Lucas for his many years as Handicapper.

He said his main aim is resolve any problem and dissention that arises, to keep members sailing and racing as often as possible.

**Membership and Compound Fees** The Committee proposed to increase membership fees in 1999 keep pace with inflation. Individual £50, Family £75, Associate £30.(£42.50,63.75 and £25.50) respectively with discount if paid before 15th Feb. Cadet £10. Compound and entry fees to remain the same. Tender Pool fee £10 from £6.

We need an income of £12000, but if fees are not increased and based on the same membership, then income would only amount to £10000. Then the bar profit would have to provide the extra £2000. Ideally the Club should not rely on Bar profits to run it.

**Peter Ashbourne** proposed that the increases be accepted.

**Paul Lewis** seconded the proposal which was approved unanimously.

**The Commodore, Vice Commodore, Hon Secretary, Hon Membership Secretary and Hon Sailing Secretary** remained in office unopposed.

**Rear Commodore Dave Mills** elected unopposed

**Hon Treasurer Peter Ashbourne** elected unopposed.

**Committee Members** Andrew Adams, Chris Reynolds, Bryan Holden elected unopposed

**Election of Auditors** The continued appointment of Edward Leask Chartered Accountants as Club Auditors was unanimously approved

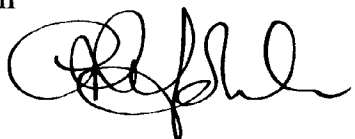
**Election of Handicapper**

Colin Matthews was elected unanimously

**A Vote of thanks** was proposed by Ron Lucas in appreciation of the Committee's efforts.

The meeting closed at 2055hrs

Commodore C Holden  
Chairman



E Druce  
Hon Secretary  
4 October 1999

**LOCKS SAILING CLUB**  
**ACCOUNTS**  
**FOR THE YEAR ENDED 30 JUNE 1998**

# LOCKS SAILING CLUB

## INFORMATION

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**Accountants**

Edward Leask Chartered Accountants,  
The Old Treasury, 7 Kings Road,  
Portsmouth,  
Hampshire,  
PO5 4DJ

**Business address**

6 Longshore Way Milton  
Portsmouth  
Hampshire  
PO4 8LS

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# LOCKS SAILING CLUB

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# **LOCKS SAILING CLUB**

## **ACCOUNTANTS' REPORT TO LOCKS SAILING CLUB**

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In accordance with instructions given to us we have prepared, without carrying out an audit, the annexed Accounts from the accounting records of the club, and from information and explanations received.

**Edward Leask Chartered Accountants,**

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**Chartered Accountants**

The Old Treasury, 7 Kings Road,  
Portsmouth,  
Hampshire,  
PO5 4DJ

# LOCKS SAILING CLUB

## INCOME AND EXPENDITURE FOR THE YEAR ENDED 30 JUNE 1998

	1998 £	1997 £
<b>Turnover</b>		
Bar Sales	20,534	19,974
Cost of sales	(15,394)	(16,336)
<b>Gross profit</b>	5,140	3,638
Other Income		
Swimming club account (deficit)	(451)	(499)
Harbour dues	(79)	230
Social events surplus/(deficit)	(204)	106
Subscriptions and fees	11,182	10,427
Donations received	33	5,010
Grants received	-	3,900
VAT refund	-	1,768
Cheltenham & Gloucester bonus on transfer	-	-
Bank/building society interest received (net)	518	382
	10,999	21,324
Administrative expenses	16,139 (15,636)	24,962 (12,520)
Surplus before taxation	503	12,442
Taxation	162	-
<b>Surplus</b>	341	12,442

# LOCKS SAILING CLUB

## SCHEDULE OF ADMINISTRATIVE EXPENSES FOR THE YEAR ENDED 30 JUNE 1998

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	1998	1997
	£	£
<b>Administrative expenses</b>		
Rates	1,334	509
Insurance	1,149	1,491
Light and heat	1,896	1,374
Cleaning	1,135	1,445
Repairs and maintenance	2,226	1,351
Postage and stationery	250	578
Advertising	96	100
Telephone	131	145
Rescue boat expenses	632	833
Accountancy	401	358
Bank charges	10	18
Trophies and prizes	388	233
Security	166	719
Sundry expenses	166	103
Charity donations	100	50
Donations	-	90
Licences and subscriptions	549	474
Long leasehold amortisation	655	405
Depreciation	2,682	2,244
Profit/loss on disposal of fixed assets	1,670	-
<b>Total</b>	<u>(15,636)</u>	<u>(12,520)</u>

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## **LOCKS SAILING CLUB**

### **Quarterly Meeting of the Club held on 6th April 1998**

**Chairman** Commodore Christina Holden

**Minutes of the Previous Meeting** on 7th January were read and approved as correct, proposed Dave Mills, seconded Tony Pearce.

**Commodore's Report** Christina thanked John Druce, Tim Sage and Tony Pearce for all their efforts on the new start hut. This will be officially opened on Good Friday at 1300hrs.

In an effort to promote the Locks and increase membership, Christina prepared a flier which has been sent to the Milton Neighbourhood Forum, The News and the University.

It is proposed to re-decorate the clubroom this season.

### **Matters Arising**

The Anti vandal paint test was not successful as the paint hardened. The camera with warning signs should however prove a good deterrent.

Club Freehold . Membership fees would have to be raised by £30 -£40 to repay any loan taken out. Alternatively there would probably not be enough members able or willing to buy shares in the venture. The matter was referred back to the Committee.

### **REPORTS**

**Junior Sailing Sec** There are indications of another Optimist fleet as 2 new juniors have Optimists.

**Summer Bosun** The list of compound spaces is being prepared for those who have paid for them.

**Sailing Sec** Sailing instruction and standard course sheets have been completed and updated, plastic copies will be available before Easter with one for the rescue boat.

No alteration to start line at present. Start Hut to be called Mercer Bridge.

**Treasurer** We have 72 individual and 40 family members at present.

Cost of start hut was £5507. Not all cruiser members have paid mooring fees.

Current Account balance £7400. Savings account £16500.(inc Gales Loan £1500)

**Premises** Work parties not well supported but thank you to all those who did turn up. Dave Mills was thanked for his continuing hard work on the Club. He is awaiting estimates for new chairs.

**Wine Committee** The Club phone will have an answering facility which will deliver a message about forthcoming race times and a contact number for the secretary. Colin Matthews will change the message weekly.

**Tenders** The Commodore has been assured that Gavin Cadmore will start to repair the tenders shortly.

**Gas Boiler** This broke down again only two weeks after the latest repair and a new boiler was recommended rather than another expensive repair. The estimate was approximately £1800.

Committee members were contacted and agreed the installation of a new boiler. Peter Ashbourne will sort out the repair contract.

### **Any Other Business**

**New PLSA Rep.** Brian Holden has resigned and Malcolm Hill a new member **taken on the job.**

A new policy for Winter Compound space allocation is necessary. New dinghy members are discouraged from joining if they have to remove their boats in the winter. This is not intended to exclude Crusiers from laying up but to make use of all available space and provide a policy for determining allocation of spaces. It is hoped to discuss this matter at the next Committee meeting.

A Get Well card to be sent to Peggy Lowe who has just had an operation.

There being no further business the meeting closed at 9.20pm

E.J.Druce  
Hon Secretary

C Matthews  
Rear Commodore

*M. A. Davies*

# LOCKS SAILING CLUB

## Quarterly Meeting of the Club held on 5th January 1998

**Chairman** Commodore Christina Holden

**Minutes of the Previous Meeting** on 7th July were read and approved as correct, proposed Pat Pearce, seconded Tim Sage.

### **Matters Arising**

Race Control Station Cost - price from Glazing Professionals at Chandlers Ford £2956 plus VAT and plus extras (interior fittings). Price is fixed to end of January. Price allowed at AGM was £5000. Planning permission received and Building Regulation application is ready

### **REPORTS**

**Treasurer** Swimming still showing deficit, but bar figures are about the same. The money for the Race Station is available when required.

**LHB** have increased mooring fee for boats under 25 ft to £77-50 and for those over 25ft to £159-75. This increase is higher than rate of inflation.

**Sailing Secretary** Dinghy Meeting 14th January

**Social Secretary** Fitting Out Dance at Melvilles 28 March

**Premises** Dave has liaised with police re security measures to deter thieves.

Anti vandal paint on railings suggested but not favoured. Railings in front of 5 Longshore Way were considered as a means of impeding the known escape route.

**Action** Dave Mills proposed and Tony Pearce seconded the proposal that a sample of anti vandal paint be applied and feed back obtained from members later.

It was also suggested that planting prickly hedges like holly and berberis would be an effective deterrent and that all equipment could be etched with a Post Code.

**Purchase of Club Lease** We would probably need to find £85000, but could make efforts to achieve a better price by petitioning councillors and confirming our continuing status as a needed recreational and non profit making facility. A mortgage with the Co-operative Ins Co would attract interest rate of 12% for a 10 year period and would require a substantial rise in membership fees. Alternatively £600 shares or half shares could be sold to members with concession on annual fees or a debenture scheme could be started.

**Action.** It was agreed that an article be published in the March newsletter to outline the options to members bearing in mind that the asking price can only increase.

### **Any Other Business**

Gez New asked if the Club would like to appear on the Web Site that he is setting up to display details of Sailing Clubs in local harbours. This was agreed unanimously.

Cruiser launch is on 10-12 April-Easter week-end.

There being no further business the meeting closed at 9-15pm

E.J. Druce  
Hon Secretary

C Holden  
Commodore



# LOCKS SAILING CLUB

## Minutes of the Committee Meeting held on 14 December 1998

**New Members** 1.-Sue Dove-associate membership as surprise gift from fiancé-so not called for interview. Well known to Club officers and members.

2. John Corcoran-student, crew for Martin Reeve- reduced fee for 6 months.

**Chairman** Commodore C Holden.

**Present** E Druce, J Reynolds, P Ashbourne, Jones, D Mills, T MacDonald, N Davies, J Basker. Andrew Adams, Chris Reynolds

**Apologies for Absence** J Druce, Bryan Holden.

**Minutes of the Last Meeting** on 16 November 1998 were read and approved as correct proposed Terry McDonald, seconded Dave Mills.

**Matters Arising** Assets lists issued by Peter Ashbourne to members for completion. Maintenance list and new seating still pending.

M Macnamara has sent letter of apology re Mr Thornton's unauthorised use of club keys.

Lucy Matthews has not responded re failure to do OOD duty.

Andrew Adams to make appointment with Council Property Services shortly, re problem of encroaching fisherman's boats on slip.

Invoices for membership renewals may have to be done manually this year as computer procedure may not be completed in time.

It was proposed that provisionally Terry McDonald should take charge of cruiser information and winter storage payments to get computer information up to date asap. Also Iain Jones to allocate moorings. Steve Schofield to be informed.

**Proposed** Nick Davies, seconded Jim Basker. Agreed unanimously.

### **Reports**

#### **Treasurer's Report**

For 1st half of financial year- 1st July to 10 December- Income £13912, Expenditure £13911.

Income from the Dinner Dance £2860-Deficit of £230 in cash payments on ticket sales

It was proposed that tickets be paid for by cheque in future- tickets numbers on back of cheque.

**Proposed** Nick Davies, seconded Chris Reynolds. Agreed unanimously.

30% profit on bar sales at the moment. It is necessary to improve accounting in bar without offending volunteers. Arrange Wine Committee meeting at next Committee meeting.

No Central Heating contract with Gas Board at the moment.

**Correspondence** Letter from Gez New (14th November).

#### **Any Other Business**

A number of members have requested that a rule change be proposed at the AGM to make the Club no smoking.

Thank You to Dave Mills for visiting HLM Reg Hooper who is in poor health.

There being no further business the meeting closed at 9.05pm.

E.J.Druce. Hon Sec

C. Holden Commodore LSC



## **LOCKS SAILING CLUB**

### **Minutes of the Committee Meeting held on 16 November 1998**

**New Members** -Mr Thornton( in partnership Mr McNamara-cruiser owner) wants family membership for partner and son,has been using and looking after the boat while Mr McNamara was abroad.

**Chairman** Commodore C Holden.

**Present** E Druce, J Reynolds, P Ashbourne, B Holden, I Jones, J Druce, D Mills, T MacDonald, N Davies, J Basker,N Davies.

**Apologies for Absence** Andrew Adams,Chris Reynolds,Steve Schofield.

**Minutes of the Last Meeting** on 19 October 1998 were read and approved as correct proposed Terry McDonald, seconded Bryan Holden.

**Matters Arising** Assets and maintenance lists still in process of being compiled, seating pending.

Invoice procedure for 1999 renewals not yet completed. If LHB do not inform Club of any rise in mooring fees, the Club will collect the same as last year and LHB must collect any difference.

Letter sent to Mr McNamara re unauthorised use of his Club key by his friend Mr Thornton,who was checked out with Tudor S.C. by N Davies.

No information yet re encroachment of fishermen's boats on slip and Club's enquiry at the L.A. offices.

#### **Reports**

**Treasurer** TSB Current Account balance at 12 November - £7900 less £2178 owed for Dinner Dance. £2500 needed to cover expenses up to end of December.

29 Port Waste Management questionnaires sent to cruisers.

**Premises Leak** in radiator in Ladies Changing Room affected pressure and accounted for problems with C.H.

**Social Secretary** Dinner Dance on 14 November a resounding success. Junior Prizegiving 28 November. Commodore's Cocktail Party 8 December.

Christmas Parties- Xmas Eve with presents,New Year's Eve(American supper), Xmas Draw 20 December at 1pm, December Committee meeting brought forward to 14 December.

**Newsletter** Copy to Tim asap. Aim to get newsletter sent out within week to publicise Junior Prizegiving and hopefully include Membership invoices to save postage.

**Low Water Hut** John Druce proposed that the Low Water Hut be retained, seconded Dave Mills(Planning application for retained use to be made in 1999 and renewal of lease in 2000).

**Agreed unanimously with 1 abstention.**

**Tenders** Iain Jones hopes that with work parties of many helpers, at least half of the tender pool will be in good working order for the season and the general situation will be reviewed and discussed before the 1999AGM

#### **Any Other Business**

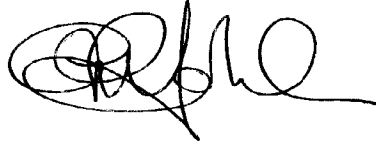
A storage box was requested for oars belonging to cruiser members.

Mrs Yvonne Adams requested use of Clubhouse on December 15th.- Agreed

There being no further business the meeting closed at 9.25pm

E.J.Druce. Hon Sec

C. Holden Commodore LSC

A handwritten signature in black ink, appearing to be 'C. Holden', written in a cursive style.

**AGENDA  
COMMITTEE MEETING  
LOCKS SAILING CLUB  
DECEMBER 14 1998**

1. INTERVIEW NEW MEMBERS
2. APOLOGIES FOR ABSENCE
3. MINUTES OF LAST MEETING 16 NOVEMBER 1998
5. MATTERS ARISING
  - List of assets and maintenance requirements
  - Letters to L Matthews and M McNamara
  - Fisherman's boats on slip
  - Membership renewal invoices
6. REPORTS
7. PLSA & AC
8. ANY OTHER BUSINESS/CORRESPONDENCE
9. NEXT COMMITTEE MEETING 18 JANUARY 1999  
QUARTERLY GENERAL MEETING 4 JANUARY 1999

## LOCKS SAILING CLUB -

### **Minutes of the Committee Meeting held on 19 October 1998**

**Chairman** Commodore C Holden.

**Present** S Schofield, E Druce, J Reynolds, P Ashbourne, B Holden  
J Druce, D Mills, T MacDonald, C Reynolds, A Adams, N Davies, Iain Jones

**Apologies for Absence** J Basker

**Minutes of the Last Meeting** on 21 September 1998 were read and approved as correct proposed  
Nick Davies, seconded Dave Mills.

**Commodore's Report** Committee members duties agreed.

Letter from Gez New re charging for first 8 races-discussed- Agreed unanimously not to entertain  
the proposal at present.

Club seating, assets and maintenance lists all pending.

Cleaner hired.

Proposed 1999 renewal invoices in process of preparation.

### **Reports**

#### **Treasurer**

TSB Current Account balance at 15 October £5500.

Bar takings £4171 July, August, Sept period. (£800 less than same period last year.)

**Premises** It was agreed to open an account with CJS (cleaning materials supplies)

**Sailing Secretary** 2 races of Autumn season have been completed. Christian Reynolds to place  
signs re the newly adopted 3/3 start sequence. Letter to be sent to Lucy Matthews re missed OOD  
duty 26 September.

**Summer Compound** Toy dinghy removed from the compound.

38 dinghies have requested winter storage, 13 to be housed under the Clubhouse.

**Winter compound** Cruiser trailer removed from under club house ready for laying up on w.e. 24th  
October/7th November.

Cruiser meeting to be held 24th October to discuss tenders. Results to be discussed at Committee  
meeting 16 November.

Letter to be sent to Mr Macnamara He gave his club key to a friend who has made use of club  
facilities for the summer. The Committee was not informed. Nick Davies will also check out the  
standing of the friend at Tudor S.C. where he is a member.

**Any Other Business** Fisherman's boats appear to be encroaching on the slip even more.

Chris Reynolds and Andrew Adams will approach the City Council to find out if they can be  
prevented from impeding boat movement on the slip.

There being no further business the meeting closed at 9.25pm

E.J.Druce. Hon Sec

C. Holden Commodore I.S.C



# LOCKS SAILING CLUB

## Minutes of the Committee Meeting held on 21 September 1998

**Chairman** Vice Commodore N Davies.

**Present** C Matthews, S Schofield, E Druce, J Reynolds, P Ashbourne, C Holden, Jim Basker, J Druce, D Mills, T MacDonald.

**Apologies for Absence** Iain Jones, Helena Lewis.

**Minutes of the Last Meeting** on 17 August 1998 were read and approved as correct proposed Jim Basker, seconded Dave Mills.

### **Matters Arising**

Nick Davies to follow up the club seating.

Council refused the request for Club sign.

Advertisement placed for Club cleaner.

List of assets and maintenance requirements still pending.

No smoking signs fixed in Club.

Details of proposed 1999 renewal invoices pending.

### **Reports**

**Treasurer** Beer prices have been reduced.

Current Account balance £6096. Account received from Accountant, presented to committee and approved. Small profit on bar turnover.

**Membership Secretary** Small but constant trickle of new members (87 Individual and 51 Family at present. Mr Oster and Mr Winfield fast tracked.

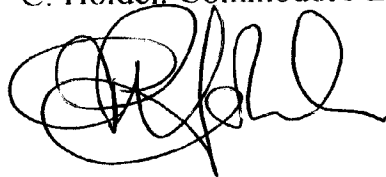
**Wine Committee** New safe code starting from 7th October.

**Summer Compound** Bosun to ask Mr Almond to remove his Toy from the compound as he has not joined the Club.

There being no further business the meeting closed at 8.58pm

E.J.Druce. Hon Sec

C. Holden Commodore LSC





## **LOCKS SAILING CLUB**

### **Minutes of the Committee Meeting held on 17 August 1998**

**New Members Interviewed** 1. Bevan Summers with Kingfisher cruiser, introduced by Clive Cummins -fast tracked at July meeting.

**Chairman** Vice Commodore N Davies.

**Present** C Matthews, S Schofield, E Druce, J Reynolds, P Ashbourne, C Holden  
Helena Lewis, Jim Basker, J Druce, D Mills, T MacDonald.

**Apologies for Absence** Iain Jones.

**Minutes of the Last Meeting** on 20 July 1998 were read and approved as correct proposed Helena Lewis, seconded Dave Mills.

**Matters Arising.** Marion Jones paid full moorings fee.

Club offered second hand buffer for £65. Committee agreed to buy for use on parquet floor.

Colin Matthews to ask Tony Pearce about firm used for Club seating. **ACTION - C Matthews.**

Enquiry into charge for 2nd repair to radio- still pending. **ACTION N Davies.**

Locks road sign- still pending.

List of assets and maintenance still pending.

### **Reports**

**Treasurer** Draft account not received from accountant. Loan from Gales £1388.53 repaid, discharge as from 1 August. Beer will cost less when present barrels used up.

Current Account balance £5749. Cruiser compound fees due shortly (£822 in 1997).

**Sailing Sec** Pursuit race to be run on yardstick.

**Social Sec** Dinner Dance Nov 14th -tickets £22. Club will advertise now for cleaner for Mon, Thurs and Sat. Job description to be provided. It was agreed that there be no smoking in Mens room. Proposed H Lewis, seconded D Mills. Dave Mills to get signs.

**Wine Committee** Bryan Holden to order bar stock and train staff when Colin retires. Thanks were given to Colin for all his work while in charge of the bar.

In future Stella will be £1.45, Carling £1.25, Murphys £1.35, Best bitter £1.20.

**Gez' letter** Fast tracking of new members already adopted.

Proposer of any new member should be asked to 'baby sit' the member when accepted to show him the ropes and help him settle in.

**Co-ordinating collection of subscription and LHB fee/plaques.** It was suggested that renewal forms be sent as invoices, to prevent incorrect cheques from members. Any change of circumstance can be rectified later. **ACTION** Nick Davies to confer and set up with Treasurer and Membership

**Membership Sec.** New member M Stevens accepted and fast tracked.

Membership fees to be increased with rate of inflation.

The Club should be run on income not on bar profits. Proposed Peter Ashbourne, seconded Nick Davies.

## **LOCKS SAILING CLUB**

**Minutes of the Committee Meeting held on 20 July 1998**

**New Members Interviewed** 1. Steven Knight and Duncan Fenton with shared Laser-want compound space. Hope to race. 2. Jack Miller with Topper-family membership- 2 sons aged 8 and 10. Would like compound space for summer.

**Chairman** Commodore C Holden.

**Present** C Matthews, S Schofield, Nick Davies, E Druce, J Reynolds, P Ashbourne, Helena Lewis, Jim Basker, J Druce, D Mills, T MacDonald.

**Apologies for Absence** John Reynolds.

**Minutes of the Last Meeting** on 15 June 1998 were read and approved as correct proposed Nick Davies, seconded Colin Matthews

**Matters Arising** Delivery of Dinghy plaques resolved. Thank you to Terry and Nick.

Parquet flooring still pending.

Roger has obtained the safety boat paddles.

Club Seating decision still pending.

Nick and Roger to investigate the payment for 2nd repair to radio.

**ACTION** Nick Davies.

Awaiting information from Council re Locks notice on road sign

List of assets still pending.

Premises information list -pending.

**Winter storage** Dave Mills, Terry MacDonald and Steve Schofield will arrange layout at laying up time to provide more room for dinghies in the winter compound. Will probably agree a fixed area for cruisers and dinghies to use. This could probably generate more income.

**Reports Treasurer** Books not yet submitted to Accountant. £2000 deficit the same as last year. Activity report still outstanding for discretionary rate rebate application.

Current Account balance £7000. Small profit on Regatta. Takings book in bar still not completed correctly.

**Moorings** Marion Jones enquired about reduced mooring fee for occasional use. Club would have to pay full amount. Visitors rate thought to be £6-30 per day.

**Membership Sec.** New members accepted. Bill Sands has rejoined as associate member.

Bevan Summers with cruiser and Dave Larwood also accepted as members without interview (known to members) in accordance with suggested fast track policy.

**Premises** No seat on gents toilet, pan also cracked. Sump oil in drains has been cleaned out.

**Summer Bosun** Terry thanked for cleaning compound of accumulated rubbish and removing to tip.

**Wine Committee** Gales loan £1408.20 as at end of June. Colin Matthews proposed that the loan be repaid. Proposal seconded by Terry MacDonald. Agreed unanimously.

Arthur Daniels has volunteered for the bar pipe cleaning team and was welcomed gratefully.

**Any Other Business**

Nick Davies proposed a new system for dealing with membership applications, annual subscriptions and moorings leases to streamline the obtaining of boat plaques from the Harbour Board.

**ACTION** Nick Davies

Dave Mills suggested that, on behalf of the Club, he could send cards to members who are not in the best of health. Agreed.

## **LOCKS SAILING CLUB**

### **Minutes of the Committee Meeting held on 15 June 1998**

**New Members Interviewed** 1. Mr & Mrs Kevin Jones- two children-family membership- Topper.

2. Mr & Mrs D Wood -family membership -small cruiser.

**Chairman** Commodore C Holden.

**Present** C Matthews, S Schofield, Nick Davies, E Druce, J Reynolds, P Ashbourne, I Jones, Helena Lewis, Jim Basker, J Druce.

**Apologies for Absence** Terry McDonald

**Minutes of the Last Meeting** on 18 May 1998 were read and approved as correct proposed Jim Basker, seconded Helena Lewis.

**Matters Arising** 1. Parquet flooring-Tim Sage checking out further estimate.

2. Seating to be cleaned if too expensive to replace.

3. Nick Davies to investigate the case of missing paddles from Safety Boat.

**ACTION Nick Davies**

4. Delay in returning pink forms has meant that no cruiser plaques have been issued by LHB. Nick Davies will use list of moorings paid for and list of pink forms completed, to chase missing pink forms and agree offset payment for overpaid moorings fees against dinghy harbour fees to obtain dinghy plaques. It was not generally understood after last year's confrontation with LHB that only moorings let to members should be paid for. The question is what will happen to remaining moorings under licence and in the Locks sphere of influence if the Club reduces the number of its moorings. The cruisers could be encircled by fishing boats.

**ACTION - Steve Schofield and Dave Mills**

5. List of assets still pending.

6. Drain problems are due to pump not working. This will be rectified when the the electricity supply is done.

7. Premises information list -pending.

8. Thank You to Iain Jones for researching law for employees contracts regarding redundancy and unfair dismissal. He has offered to research and draft letters for any further queries.

**Reports Treasurer** Application for discretionary Rate rebate made. Activities report outstanding. No direct application to Treasurer for payment of bills without authorisation from Committee member first. Current Account Balance 11 June-£6981 includes £1500 Loan from Gales. £700 owing for dinghy plaques. Swimming session still running at a loss.

**Sailing Sec.** Ron Lucas came first in the Medium Handicap at Langstone Milledge Meeting.

**Cruising Sec.** 2nd Locks V Tudor race- 14 June.

**Social Secretary-** Helen can obtain services of a disco for very little cost, for New Year's Eve.

**Membership Sec.** New members accepted. Mr Lynch prospective member with Silhouette unable to attend this meeting. James Winfield-Junior with Topper accepted without interview. Michelle Jones, student, crewing for Martin Reeve, has paid in advance for specified period.

**Premises** Gents toilets are now working. Camera has been moved.

A new signpost has been erected at the end of Locksway Road with possibly a space for a Locks sign. **ACTION** Dave Mills will check out cost.

**Wine Committee** Colin thanked Ron Lucas for all his hard work as handicapper for the past 10 years.

## **LOCKS SAILING CLUB**

### **Minutes of the Committee Meeting held on 18 May 1998**

**New Members Interviewed** .1 Liz and Nick Bruin-family members-Wayfarer and Topper.  
2.Clare and Gus Howells-family members- Skipper. 3.Richard Stepien Flying Dutchman.  
Wants year round compound space.

**Chairman** Commodore C Holden.

**Present** C Matthews,S Schofield,Nick Davies, E Druce,J Reynolds,P Ashbourne,  
T MacDonald,I Jones,Helena Lewis,Jim Basker.

**Apologies for Absence** John Druce

**Minutes of the Last Meeting** on 20 April 1998 were read and approved as correct proposed Terry McDonald, seconded Nick Davies.

#### **Matters Arising**

First Aid box has been refilled by Terry McDonald

Quote received for new floor £439+VAT.Christina Holden to obtain further quote.

Carpet to be cleaned and scotchguarded for £59 on 27 May.

Tender repair. 2 work parties, 8/10 people, repair completed on 6 boats. 3/4 nearly done.£213 spent,still within budget.Compliments to Iain Jones for organising this.

Club seating-no news yet.

Petrol tank purchased.

Paddles for safety boat-hostile reception from Hales when enquiry made by John Reynolds.Nick Davies unable to contact Ross Hale. NB Boat due in April 97 arrived June without paddles.

Moorings payment to LHB. Club licensed to pay for 37. 29 have been paid for by members.List of these to be given to Nick Davies,who will approach LHB about offsetting dinghy harbour fees against overpayment for cruisers.

#### **ACTION Nick Davies**

##### **Reports**

**Treasurer** Expenses to be submitted before end of financial year.

Application submitted for Rate relief.

Proposed that a list of assets(inventory) be compiled, with current values and depreciation

Rebate obtained on gas boiler repair contract (There is a year's guarantee on the new boiler).

#### **ACTION Nick Davies**

Current Account Balance £6500 (some uncleared effects).Projected expenses till December - £4500.

Stocktake on 5 April 98 showed gross profit 32.5%. No actual comparison with Treasurer's figures.After next stocktake,the situation to be re-assessed and clarification of report requested.

**Sailing Sec.**First Tudor -v- Locks cancelled.It was noted from race sheets that 37 different people had sailed since start of season.

**Cruising Sec.** 2nd Locks V Tudor race- 14 June.

**Membership Sec.** Present membership (We have 164 members).- 47 Family and 81 Individual. People are still joining. Emma Evans crew to be sent membership application.

**Premises** Police have requested use of start hut for surveillance.Dean Johns will collect key as required from Secretary.

Look out for a Gold Austin Maestro B695 JPH. Could be connected with thefts from boats on moorings.

Drains are blocked-to be entered in Defects Book.

**Summer Bosun** 53 compound fees have been paid.

**Newsletter** Copy to Tim Sage ASAP. Newsletter to be sent about 15 June to notify members of Regatta.

**Any Other Business**

1. Dave Mills to compile list with information re Club-gas and electric meters, boilers, switches, keys, phone numbers for services, etc.

2. Iain Jones to check out contract law and legal position re discharge of employees and petty Cash payments

**ACTION IAIN JONES**

3. Request for new bar keeper for next year to be put into June newsletter.

4. Proposal to replace windows in North elevation with new plastic ones-in abeyance- too expensive.

There being no further business the meeting closed at 10.30pm

E.J.Druce. Hon Sec

C. Holden Commodore LSC

A handwritten signature in black ink, appearing to read 'C. Holden', is written below the name. The signature is stylized and cursive.

## **LOCKS SAILING CLUB**

### **Minutes of the Committee Meeting held on 20 April 1998**

**New Members Interviewed** .1 Dr Preston-family membership with Topper  
**Chairman** Commodore C Holden.

**Present** C Matthews,S Schofield,Nick Davies, E Druce,J Reynolds,P Ashbourne,J Druce,  
D Mills,T MacDonald,I Jones

**Apologies for Absence** Helena Lewis,J Basker

**Minutes of the Last Meeting** on 16 March 1998 were read and approved as correct proposed  
Colin Mathews, seconded Dave Mills.

**Publicity.** Martin Tice was invited by the Commodore to address the Committee about increasing membership by targeting various areas with advertising and handouts,analysing lost membership to identify and correct problems.

#### **Matters Arising**

Brian Holden has agreed to organise the Bar rota.

Estimate awaited for treatment of parquet floor.

Tender repair by Gavin Cadmore not being done. Iain Jones reported that 5 tenders have gone missing anyway(4,5,9,13,22),the rest in dire need of repair.He suggested that teams of 2 members repair a dinghy-involving all cruiser members- and to repair the remaining tenders.

Professional repair would be a high annual expense for the Club.

Iain Jones proposed,Terry McDonald seconded that £25 be allocated for each dinghy.

Approved Unanimously-

**ACTION** Iain Jones.

Dave Mills predicted that repaired tenders would be very soon damaged again and the only remedy would be for each cruiser to have its own tender.

Glass washer repaired.

No estimate yet received for seating in clubhouse.

#### **Reports**

**Hon Treasurer** £9475.63 in Current Account. Anticipated costs till end of year £8250(not including cleaning or offsetting of bar profit.

Cost of Fitting out Dance -£423 but monies received so far only £372.

The club should at least break even on functions.

Re-organisation of fee structure -discussion at August Committee meeting.

For insurance purposes Club rebuilding is assessed at £120,000 and to include new start hut.

**Sailing Sec.**First Cruiser Race-v-Tudor on 26th April.

**Premises** Dressings in First Aid Box are out of date.

Dummy camera and signs fitted.Plug fitted in Mercer Bridge.

**Safety Boat** Petrol tank-proposed to buy cheap plastic one at £20.

**ACTION** John Reynolds.

Paddles were invoiced last year but were they delivered by Ron Hale.

**ACTION** John Reynolds to enquire of R Hale.

**Moorings** Spring launch completed successfully. 7 moorings vacant.

Club has paid LHB for 37 at lower rate only 26 members have paid Club leaving a deficit of about £800. Should we still pay LHB only for those moorings taken up.

**ACTION** Nick Davies to approach LHB.

**Tenders** Winter Storage to be discussed at next meeting.

### **Any Other Business**

A new harbourmaster appointed 18th May to be offered Honorary Membership for duration of his appointment.

Fee for First Aid course for Junior trainers £25.

~~Padlock on petrol box to be changed because of noticeable loss of petrol.~~

Agreed no compound fee be charged to Tony Pearce while repairing his boat

There being no further business the meeting closed at 9.50pm.

E.J.Druce. Hon Sec

C. Holden Commodore LSC



## **LOCKS SAILING CLUB**

### **Minutes of the Committee Meeting held on 16 March 1998**

**New Members Interviewed** 1. Malcolm Hill also ECA member, with cruiser. 2. Terry Douglas-family member with wife Dinah, daughter Bonnie-Wayfarer and Europe at ECA-ex Tudor S.C. members. 3. Adam student with laser wanting to race.

**Chairman** Commodore C Holden.

**Present** C Matthews, S Schofield, Nick Davies, E Druce, J Reynolds, P Ashbourne, J Druce, J Basker, H Lewis, D Mills.

**Apologies for Absence** Terry McDonald

**Minutes of the Last Meeting** on 16 February 1998 were read and approved as correct proposed Nick Davies, seconded Jim Basker.

#### **Matters Arising**

£4600 received in total for old safety boat

Electricity meter box is being made. Old one repaired.

Dummy camera, security etching and petrol box fixed to wall-pending

First Aid Certificates for John Reynolds and Bryan Holden at Southampton Sports Centre £50 each.

#### **Reports**

**Hon Treasurer** £14000 in Current Account. A report of club activities angled towards Junior training should be prepared by August to support a claim for Rate rebate.

General expenditure up to 10 March £8400, slightly less than last year. Income only 70% of last years.

Bar Profits improved but turnover down.

Swimming deficit less than last year.

**Sailing Sec.** Race instruction available before 1st race.

**ACTION** Christina to purchase Easter Eggs.

Race Station installation commenced. Plumbing finished.

**Membership Secretary** Advertising of Club proposed in Neighbourhood Forum magazine, on Meridian TV, Yachts and Yachting, Practical Boat Owner and Portsmouth University Bulletin. Fixture list on Internet site. Many new applicants would want storage in winter compound. New members accepted. Malcolm Hill has been asked to become the new PLSA representative, **Social Secretary**. Official opening of new race station on Good Friday at 1.30. Race at 11.00, Bar open 12.00.

**Wine Committee** Agreement made with Geo Gale for £1500 loan.

Bar receipts required for the 3 monthly bar stocktake.

Bar takings to be written in Red book.

John Reynolds proposed that the organisation of the bar rota could be taken on by a member to relieve Colin Matthews of some of his work load running the bar.

**ACTION** The Commodore to ask Bryan Holden if he would take this on.



## LOCKS SAILING CLUB

Minutes of the Committee Meeting held on 16 February 1998

Chairman Commodore C Holden.

Present C Matthews, S Schofield, Nick Davies, E Druce, J Reynolds, P Ashbourne, J Druce, T McDonald, J Basker, H Lewis, D Mills.

Minutes of the Last Meeting on 19 January 1998 were read and approved as correct proposed T McDonald, seconded N Davies.

### Matters Arising

New aluminum meter box being made. Estimate for works from SEB-£111-62.

Dummy camera to be ordered.

Steve Schofield will try to arrange etching of Club property if tool available

Petrol storage box repaired. Roger Threadingham to wall.

### Reports

**Hon Treasurer** RYA subscription of £239-36 confirmed and approved

LHB moorings fees for 1998-under 25ft £77-50 (club charge £80), over 25ft £144 (club charge £145). Agreed that no adjustment be made this year as most cruisers have paid.

Current Account Balance 12 Feb -£7818 - cheques £381 uncleared

Deposit Balance £16564.

Bar Income from July 1997 to 12 February 1998 £12649.

Bar Expenditure £9424.

**Sailing Sec.** Fixture list is completed. OOD and Safety duties to be finalised and card printed.

**Membership Secretary** 120 memberships have been renewed. 60 still awaited. Some memberships have been reduced to Individual and some Individual to Associate.

List of members to be prepared for next month. Subs to be reviewed at August meeting before AGM to correct anomalies and imbalance.

A plan of action to be prepared for attracting new members perhaps involving Martin Tice.

Colin Matthews suggested an Open Day, handouts could be issued at Boat Show.

**Wine Committee** Martin Tice has written to comment that when he first took up bar duty he was involved in 3-4 per year. Now, because less people are on the rota this has increased to 6 per year, which causes disillusionment among the volunteers. Yvonne Adams has withdrawn from the bar rota also. This is now a serious problem. If we have to pay a Bartender the subscriptions will have to go up.

**PLSA** Bryan Holden is resigning as Club representative.

**Newsletter** Copy to Tim Sage by beginning of March. Newsletter to be sent out middle March

**Any Other Business** Club will pay for First Aid Certificate renewal for John Reynolds.

Steve Schofield to send out yellow forms to Cruiser Owners.

**Start hut** Plumbing and Roofing estimates to be accepted and work to be started on 16 March

Plumbing £569. Roofing £800 + VAT. ECA have offered Locks the use of their start facilities for our LW starts for a nominal charge of £5-00. This was accepted.

Get Well card to be sent Alex Janicki who has suffered a stroke.

There being no further business the meeting closed at 9.40pm.

E.J. Druce. Hon Sec



C. Holden Commodore LSC



## SAILING CLUB

Minutes of the Committee Meeting held on 19 January 1998

**Chairman** Commodore C Holden.

**Present** C Matthews, S Schofield, Nick Davies, E Druce, J Reynolds, P Ashbourne, J Druce, T McDonald, J Basker, H Lewis. *A. Jones*

**Minutes of the Last Meeting** on 17 November 1997 were read and approved as correct proposed S Schofield, seconded T McDonald.

### Matters Arising

LW pole to be removed next work party 31 January.

Estimate awaited from SEB for power supply.

Supply in tested and approved by SEB. Club to provide aluminium or GRP box with wooden back and fuse box in Clubhouse. Box to have 2 locks.

**ACTION** Dave Mills and Steve Schofield to carry on with internal work and order box  
Wheel clamp purchased

Club refurbishment- awaiting cheque from Gales and brochures from suppliers.

Nick Davies obtaining requote for petrol tank in stainless steel or plastic.

**Race Station Hut-** John Reynolds proposed and Nick Davies seconded the proposal that the start hut should be ordered immediately before quotation is adjusted after 31 January. Agreed unanimously

### Reports

**Hon Treasurer** Peter Ashbourne ascertained that the £200 item on invoice for 1997 dinner Dance was the deposit for 1998 Dance.

Agreed unanimously that Booking be confirmed and deposit remain.

Current A/c balance is £4277. Colin Matthews requested monthly reports on bar receipts and expenses.

The Gas bill for last two years has been estimated, so after a recent meter reading, the latest bill is £717. ie bills have been 50% lower than should have been. In order to obtain some discount direct debit payment was suggested.

Agreed unanimously.

**Sailing Sec.** Dinghy meeting held on 14th January so fixture list is being completed.

After discussing a letter received from Chris Reynolds re anomalies and dissatisfaction with the Winter Series it was proposed that the series be discarded.

Proposed John Druce, seconded Nick Davies and agreed unanimously.

A letter will be sent to Chris Reynolds apologising for the situation and informing him of the decision. Both letters will be displayed on the Notice Board.

**Membership Secretary** Mr & Mrs Ridge accepted as associate members. Agreed that son will not pay fee unless he starts sailing.

**Wine Committee** 3 more boxes of white Club wine to be purchased £111-45.

Wine committee meeting 13 February. Colin Matthews will resign from wine committee in October.

**Premises, Maintenance and /Security** Tony Pearce to be contacted re plumbing and roof preparation for siting of start hut. Only 3 people turned up for last work party.

**Dave Mills proposed, Steve Schofield seconded the proposal** for installation of dummy camera with warning notices £30. Agreed unanimously.

IN Dave Mills to purchase and fix.  
of anti vandal paint in abeyance for the present although no adverse comments received after test sample.

Use/purchase of etching tool to mark property.

**ACTION** Steve Schofield will loan a tool for marking Club property only. Private property to be the responsibility of members.

Vandalised petrol box- a new lid reinforced internally with stainless steel bar and to be bolted to wall.

**ACTION** Dave Mills to organise.

**Tenders** Trolleys badly need repair. Nick Davies proposed making some A frame trolleys at a future date. Iain Jones will re-carpet the trolleys that need it.

**Purchase of Club Lease** details to be published in next Newsletter to inform membership and assess what support could be expected, offering shares or debenture stock would be the best option, with reduced membership fee as incentive to purchase. An Extraordinary General Meeting could then be held. If support is forthcoming negotiations could then take place with the Council for firm purchase price.

At last time of asking the Council suggested £112,000 based on the sale of Bill Meaghan's boatyard, with 15% reduction as Club is a sitting tenant (£85,000). Martin Tice had assessed the price at £45,000

**ACTION** Nick Davies to prepare statement for newsletter and liase with Martin Tice

ECA have said that they would be pleased to let the Club use their starting facilities for LW starts. Peter Ashbourne suggested a Committee boat instead of the hut.

**John Druce proposed and Terry McDonald seconded the proposal** that the lease of the LW hut be allowed to lapse and if ECA are agreeable, to use their facilities.

Agreed unanimously.

Club reminded that £50 has not yet been sent to Graham Jones for dinghy sold to Club.

**Cruisers-** short series proposed for cruisers/Nab Race.

Cruiser meeting end of February/beg March

Cruiser launch 10 April.

Cars allowed in compound for unloading only not for parking

There being no further business the meeting closed at 10-00pm.

E.J.Druce. Hon Sec

C. Holden Commodore LSC

